

# VOLUNTEER APPLICATION FORM

**The information requested in this form will:**

- Provide an insight into the applicant's experience, gifts, abilities and resources.
- Highlight an applicant's responsibilities as a leader.
- Remain confidential.

## 1. PERSONAL CONTACT DETAILS

Name: \_\_\_\_\_ Gender: Male Female Date of Birth: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_ Postcode: \_\_\_\_\_  
 Contact No.:(HP) \_\_\_\_\_ (Home): \_\_\_\_\_  
 Email: \_\_\_\_\_ Occupation: \_\_\_\_\_  
 Marital Status: Single Married (If Married) No. of children: \_\_\_\_\_  
 Highest Academic Qualification: \_\_\_\_\_  
 Theological Studies: No Yes If yes, please specify: \_\_\_\_\_

## 2. PERSONAL SPIRITUAL AND CHURCH LIFE

How long have you been a Christian? Months Years (Please tick)  
 How regular is your quiet time? (Please tick) Daily/Regular 4-5 times/week 2-3 times/week Once a week  
 Church: \_\_\_\_\_ Denomination: \_\_\_\_\_  
 How regular is your church attendance? (Please circle) Weekly 2-3 times/month Once a month  
 Church Involvement: (Please tick)  
 Church board/leadership/committee  
 Cell Group/Bible study leader  
 Children's ministry, please specify: \_\_\_\_\_  
 Youth fellowship, please specify: \_\_\_\_\_  
 Others, please specify: \_\_\_\_\_  
 Involved in any Christian ministries outside your church? No Yes Please specify: \_\_\_\_\_

## 3. AREAS OF INTEREST AND EXPERIENCE

How would you describe yourself (i.e. personality, character, strengths & weaknesses, etc)?  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

What experience do you have working with children, youth or families other than with SU?  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

What age groups are you comfortable working with? (Please tick)

Primary Age	<input type="checkbox"/>
Lower Secondary	<input type="checkbox"/>
Upper Secondary	<input type="checkbox"/>
College/University	<input type="checkbox"/>
Adults	<input type="checkbox"/>

Please identify the skills/gifts you feel you have which may be useful in the context of Christian camps/events:  
 (You can tick more than one)

Preaching/teaching	<input type="checkbox"/>	Playing musical instrument(s), please specify: _____
Planning/organizing	<input type="checkbox"/>	_____
Planning/conducting games	<input type="checkbox"/>	Training/conducting workshops
Leading discussion groups	<input type="checkbox"/>	Topics: _____
Counselling children/youth	<input type="checkbox"/>	_____
Leading worship	<input type="checkbox"/>	Others, please specify: _____
Giving First Aid	<input type="checkbox"/>	_____

#### 4. MEDICAL/HEALTH CONDITION

---

General Health:            Excellent            Good            Average            Poor  
Have you had any serious illness?            No    Yes            Please specify: \_\_\_\_\_  
Are there any other specific medical conditions (allergies/illnesses/conditions) we should be aware of?  
\_\_\_\_\_  
\_\_\_\_\_

In the case of an emergency, who should we contact on your behalf?

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

#### 5. COMMITMENT

---

- I am pleased to offer myself as a Scripture Union (SU) Volunteer in SU Camps/Events.
- I am aware that I will represent Scripture Union in my conduct with children, young people and families.
- I have read and agreed with the **Scripture Union Aims, Statement of Belief and Working Principle**; and to serve as an SU Volunteer within these guidelines.
- I have read and agreed with **Scripture Union's Statement of Commitment to Children**.
- I authorize Scripture Union to contact my referees regarding my character and experience.
- I will undertake the necessary training and preparation required for the SU Camp/Events.
- I agree to inform the SU Camp/Event Coordinators of any changes to any of the details in this form.

#### 6. DECLARATION

---

- I have never been accused of any inappropriate behaviour with a child.
- I do not hold any convictions – or have any convictions pending – and I have no knowledge of any incident or event regarding myself which has the potential to bring Scripture Union into disrepute.
- I will not hold Scripture Union responsible for any mishap, injury or loss incurred upon myself whether directly or indirectly in the course of serving as a Volunteer in any SU camps or other activities.

#### 7. AGREEMENT WITH SCRIPTURE UNION

---

I confirm that the information and declaration contained in this application are true and correct. I agree to, and accept, the commitment required as a volunteer with Scripture Union.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

If the Applicant is under 18, his/her parent of guardian must sign:

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### 8. REFEREES

---

Please give details of two referees. One should be a pastor/church leader and the other a committed Christian who knows you well. Neither should be a family member nor a staff of SU.

Name: \_\_\_\_\_ Occupation: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_ Occupation: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_

## OUR AIMS

Scripture Union believes that every child\*\* is a unique human being created in the image of God and deserving of love and respect.

Working with the churches, Scripture Union aims to make God's good news known to children, youth and families, encourage people of all ages to meet God daily through the Bible and prayer, so that they may come to personal faith in our Lord Jesus Christ, grow in Christian maturity, become committed church members, and servants of a world in need.

We pursue these aims through a variety of ministries in obedience to our Lord Jesus Christ and reliance on the Holy Spirit.



## OUR BELIEFS

**Scripture Union Peninsular Malaysia upholds the fundamental truths of Christianity as revealed in the Bible, including:**

1. The Unity of the Father, of the Son, and the Holy Spirit in the Godhead.
2. The Sovereignty of God in Creation, Providence, Redemption, and Final Judgement.
3. The Divine Inspiration and Entire Trustworthiness of Holy Scripture and its Supreme Authority in all matters of Faith and Conduct.
4. The Sinfulness and Guilt of all men since the Fall, rendering them subject to God's wrath and condemnation.
5. The Virgin Birth of the Lord Jesus Christ.
6. The Redemption from the Guilt, Penalty and Power of Sin solely through the Sacrificial Death of the Lord Jesus Christ, the Incarnate Son of God, as our Representative and Substitute.
7. The Bodily Resurrection of the Lord Jesus Christ from the dead, and His Ascension to the right hand of God the Father.
8. The necessity of the Work of the Holy Spirit to make the Death of Christ effective to the individual sinner, granting him Repentance towards God and Faith in our Lord Jesus.
9. The Justification of the sinner by the Grace of God through Faith in Christ alone.
10. The Indwelling and Work of the Holy Spirit in the Believer.
11. The One Holy, Universal Church, which is the Body of Christ, and to which all true believers belong.
12. The Expectation of the Imminent and Personal Return of the Lord Jesus Christ.



## OUR WORKING PRINCIPLES

**Scripture Union Peninsular Malaysia as an inter-denominational Christian Organization, seeks to exercise the ministries God has given us in obedience to the Lord Jesus Christ and in reliance on the Holy Spirit. We approach the work of our ministries with the following ethos and values:**

### **EVANGELISM & DISCIPLESHIP**

We are committed to Evangelism and Discipleship, not only by words but also through caring relationships, making every effort to be contemporary and creative in our methods and presentations.

### **BIBLE ENGAGEMENT**

We are committed to upholding the centrality of God's Word, emphasizing the significance of the whole Bible, promoting thoughtful, prayerful and regular engagement of the Scriptures to children and youths.

### **CHURCH PARTNERSHIP**

We are committed to partnership with churches, seeking ways to work in synergy with them. We encourage people who come to the Christian faith through our ministries to be part of a local church.

### **EQUALITY & UNITY**

We believe that every human being is of equal worth before God, and that all who have faith in Christ are one in Him. Thus we carry out our ministry in equality and unity, without discrimination of race, color, gender, language or social positions.

### **VOLUNTEERS & STAFF**

We work through volunteers & staff, believing that the Holy Spirit gives gifts to all Christians. We are willing to work with all who are prepared to practice their Christian faith in a manner that promotes harmony in the Body of Christ, and are committed to the aims, beliefs and ethos of Scripture Union.



# Scripture Union's Statement of Commitment to Children\*

Scripture Union believes that every child\*\* is a unique human being created in the image of God and deserving of love and respect.

## 1. Every child should be physically safe.

Therefore, we will ensure that appropriate procedures for preventing physical and sexual abuse and encouraging safe practice, are in place.

## 2. Every child should be emotionally safe.

Therefore, we will work to ensure that every child feels valued and included and his/her opinions heard and respected.

## 3. Every child is unique in his/her range of abilities and pace of intellectual development, in his/her cultural and family background and in his/her faith and/or church background.

Therefore, we will value individual differences and protect children from ridicule or bias. We will be sensitive to the cultural background of each child in our choice of language and activities, and in the way we relate to him/her.

## 4. Every child deserves to experience the Good News of Jesus Christ.

Therefore, we will seek to reflect God's care for all children at all times. We will present God's message without manipulation, impatience or pressure.

\*Above Statement is an extract from the Scripture Union International Child Protection Policy (revised March 2021).

\*\*Child/Children refers to 18 years and below.



# Scripture Union's Code of Conduct for Staff / Volunteers

SU expects its leaders to uphold high standards of conduct toward children and toward one another and safety in all activities, consistent with their position as positive examples and friendship-builders and as guardians in the absence of parents or caregivers.

SU Leaders agree to be a **role model**, **relational** and **responsible** towards children in their care, and will:

## 1. Physical Contact

*No inappropriate physical contact will ever be tolerated.*

1. Never allow or engage in any inappropriate touch.
2. Avoid close or prolonged physical contact with a child.  
(e.g. sitting on the lap)

## 2. Language & Actions

*Children are treated with dignity. Favoritism, harassment and discrimination will not be tolerated within any SU activity.*

1. Never make sexually suggestive remarks or gestures to a child or play sexually suggestive games.
2. Never act in ways that shames or belittles children.
3. Never use offensive or abusive language or abusive language unchallenged or to engage in bullying or other abusive activities towards other children.  
This includes child-on-child abuse that involves social media eg. cyber-bullying or transmission of inappropriate photos or messages.

## 3. Discipline

*Discipline will be worked out in the context of love and will model biblical values of forgiveness and restoration. Discipline will never involve humiliation either in private or in public.*

1. Never discipline a child by use of physical punishment including striking a child or depriving a child of food or bedding. Physical restraint may only be used when a child is in danger or if a child's actions/behavior might cause harm to another person or serious damage to property.
2. Be appropriately attired, dress smartly and neatly.
3. Be on time and be prepared all the time.

## 4. Spiritual

1. Never use their position of friendship or authority to manipulate a child towards a particular Christian response.

\*Above Statement is an extract from the Scripture Union International Child Protection Policy (revised March 2021).

\*\*Child/Children refers to 18 years and below.

## 5. Personal Space

*A child's right to privacy is respected.*

1. Never do things of a personal nature for children that they can do for themselves.
2. Never spend time alone with a child (or small group of children) away from others. Always make sure that any interactions are within the view of others.
3. As a general rule, Never counsel a child of the opposite gender.
4. Never enter the changing or sleeping accommodations of children of the opposite gender. This is especially important with older children.
5. Ensure that all interactions with children occur in such a way that the leader's intentions could not be misconstrued by the child or others. All communications between children and leaders should be open, transparent and non exclusive. Never talk with a child or children behind closed doors.
6. If individual contact seems appropriate for a particular reason, then the parent(s) and a relevant SU senior leader should be CONSULTED. This also applies to internet, email, phone calls and all social media contact.

## 6. Online

1. Avoid any personal contact with a child on social media. (invitations, chats, likes, friend requests, etc)
2. Never contact a child outside of a program without the consent of parents and SU.
3. Always be aware of and use appropriate standards of dress and backgrounds in online interactions.

## 7. Safety

1. Always be aware of potential risks and plan ahead so that agreed and legal standards are complied.
2. Safeguard children from unnecessary danger in a way that is appropriate to the level of risk, age and competence.
3. Never leave children without adequate adult supervision or allow a child to be left to wait alone for parents/guardians.

## 8. Bonding

1. Genuinely be interested in their lives.
2. Always promote positive interactions among children and never force a child to undertake an activity instead encourage them towards a particular Christian response.

Signature: \_\_\_\_\_ Date:

\*Above Statement is an extract from the Scripture Union International Child Protection Policy (revised March 2021).

\*\*Child/Children refers to 18 years and below.

